



## Joe's Movement Emporium Internship Form

**Company:** Joe's Movement Emporium  
**Position:** Public Relations Intern

**City:** Mt. Rainier  
**State:** Maryland  
**Website:** [www.joesmovement.org](http://www.joesmovement.org)

**Majors Desired:**  
<Electronic Media>  
<Public Relations>  
<Media Relations>  
<Journalism>

**Application Deadline:** Thursday, April 30, 2016

### Internship Description:

Joe's Movement Emporium, a multi-venue, multidisciplinary performing arts organization, is seeking an energetic, creative, and self-motivated Public Relations Intern for the 2016-17 academic year. The Public Relations Intern will assist Joe's Marketing and Communications team with the creation and implementation of electronic communications that will help develop and advance Joe's brand and communicate core promises. The intern will assist in the creation of appropriate and compelling content for Joe's press releases, website, email messages, social media platform presence following the standards set forth by Joe's Movement Emporium and the Associated Press Stylebook. The intern will assist in the development, maintenance, and editing of media lists; and other duties as assigned by supervisors.

The internship is an academic year commitment (2016-17) with a commitment of approximately 10 hours/week.

### Qualifications:

- Junior or Senior in excellent academic standing
- Effective project management skills essential
- Ability to multi-task essential
- Ability to work independently and complete assigned tasks within identified timeframes
- Excellent written and verbal communication skills essential
- Initiative, drive, common sense, creative flair and flexibility essential
- Strong working knowledge of Microsoft Office products, and internet and social media
- Solid understanding of the publication process

### Application Instructions:

Please send a cover letter, up-to-date resume, and two to three writing samples to the contact below.

Contact Person: Neena Narayanan, Marketing  
Email: [neena@joesmovement.org](mailto:neena@joesmovement.org)  
Telephone: 301-699-1819